

# 2024 MPRA CONFERENCE & EXPO

MARCH 5-8 · ST. CHARLES CONVENTION CENTER, ST. CHARLES, MO

## DELEGATE REGISTRATION FORM

### CONTACT INFORMATION

Agency/Business: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Unique Email: \_\_\_\_\_

☐ I'm interested in mentoring a student during the conference (you will be contacted closer to the event with more details).

Preferred Pronouns (optional): ☐ She/Her ☐ He/Him ☐ They/Them ☐ Other

*\*the name, agency, and pronouns (if indicated) listed above will be printed on your conference name badge.*

### REGISTRATION FEES

**FULL DELEGATE PASS:** Includes all education sessions, CEUs, meetings, and all meal tickets (with RSVP below).

☐ Member .....\$445 ☐ Non-Member.....\$495

**EDUCATION ONLY PASS:** Includes all education sessions, CEUs, and meetings (no meals, unless purchased a la carte).

☐ Member .....\$325 ☐ Non-Member.....\$375

**TUESDAY PASS:** Includes Tuesday education sessions, CEUs, meetings, and Tuesday dinner and social ticket.

☐ Member .....\$180 ☐ Non-Member.....\$230

**WEDNESDAY PASS:** Includes Wednesday education sessions, CEUs, meetings, Wednesday lunch ticket, expo hall pass, and Wednesday dinner ticket.

☐ Member .....\$205 ☐ Non-Member.....\$255

**THURSDAY PASS:** Includes Thursday education sessions, CEUs, meetings, and Awards Banquet ticket.

☐ Member .....\$205 ☐ Non-Member.....\$255

**RETIREE PASS:** This pass is for members who have retired from the field of parks and recreation and includes all education sessions, CEUs, admission to the exhibit hall, and all meal tickets (with RSVP below).

☐ Member .....\$205 ☐ Non-Member.....\$255

**EXPO ONLY PASS:** Includes admission into the exhibit hall on Wednesday from 1:00 - 5:00 pm.

☐ Member .....\$35 ☐ Non-Member.....\$85

**AGENCY BULK EXPO PASSES:** Limited to Agency Members only.

☐ 10 Passes .....\$200

#### EXTRA TICKETS:

Tuesday Dinner & Social Ticket .....\$50.00 x \_\_\_\_\_

Wednesday General Session Lunch Ticket .....\$45.00 x \_\_\_\_\_

Wednesday Dinner Ticket .....\$45.00 x \_\_\_\_\_

Thursday Banquet Ticket .....\$45.00 x \_\_\_\_\_



If you purchased a FULL DELEGATE PASS or RETIREE PASS, please tell us what meals you are planning to attend\*:

- ☐ Tuesday Dinner and social (5:30 - 9:00 PM)
- ☐ Wednesday General Session Lunch (11:30 AM - 1:00 PM)
- ☐ Wednesday Dinner (6:00 - 7:30 PM)
- ☐ Thursday Awards Banquet (6:00 - 8:30 PM)

**\*you will only receive the meal tickets indicated here.**

Any dietary requests can be emailed to [sarah@mopark.org](mailto:sarah@mopark.org).

### TOTAL & PAYMENT

Total From Above (all items) .....\$ \_\_\_\_\_

**Early Registration Discount (before 1/19/24)** ..... - \$50.00

Total Charges .....\$ \_\_\_\_\_

**\*REGISTRATIONS AFTER 2/9/24 WILL NOT HAVE THE OPTION TO ATTEND MEALS & MAY NOT RECEIVE A DELEGATE GIFT.**

To pay with a credit card you can securely check out online at [mopark.org/conference](https://mopark.org/conference) under the Delegate tab or call the MPRA office at (573)636-3828. To pay by check, please mail your completed form, with a check to 2018 William Street, Jefferson City, MO 65109.

**QUESTIONS?** Call Sarah at MPRA at (573) 636-3828 or email [sarah@mopark.org](mailto:sarah@mopark.org). Please review the back of this form for answers to frequently asked questions.



## HERE'S WHAT YOU GET:

	Delegate Pass	Tuesday Pass	Wednesday Pass	Thursday Pass	Exhibit Hall Pass	Retiree Pass	Education Pass
<b>Tuesday</b>							
Keynote	•	•				•	
Education Sessions	•	•				•	•
Dinner & Social	•	•				•	
<b>Wednesday</b>							
Education Sessions	•		•			•	•
Exhibit Hall	•		•		•	•	•
General Session Lunch	•		•			•	
Dinner & Auction	•		•			•	
<b>Thursday</b>							
Education Sessions	•			•		•	•
Awards Banquet	•			•		•	
Closing Social	•			•		•	
<b>Friday</b>							
Region Meetings	•	•	•	•	•	•	•

*\*Late (after 2/9/24) and on-site registrations will not have the option to attend meals.*

## POLICIES

**Refund Policy** - All cancellations must be submitted in writing. Cancellations made prior to 21 calendar days (2/13/24) before the event are subject to a \$75 processing fee. Cancellations made 7 to 20 calendar days before the event will only be accepted for documented medical emergencies and are subject to a \$75 processing fee. Absolutely no refunds will be given if request is made within 7 calendar days of an event. Substitutions are allowed with no additional fee. Please contact the MPRA office with any questions or to make changes to your registration.

**Attending Conference Events** - You must be registered and have a badge to attend conference events other than meal functions, which require a meal ticket.

## TICKETED EVENTS

Conference events that include a meal will require a ticket to attend. See registration descriptions on the front to learn what meal tickets are included with your registration. In an effort to reduce food waste, all full delegates and retirees must **RSVP for MEALS** on the front of this form. **Anyone who does not RSVP, will not receive meal tickets.**

**Ticketed events include:**

- Tuesday Dinner
- Wednesday General Session Lunch
- Wednesday Dinner
- Thursday Evening Awards Banquet

## HOTEL INFORMATION: Embassy Suites by Hilton Two Convention Center Plaza, Saint Charles, MO

Phone: 1-800-774-1500  
Booking Link: <https://bit.ly/3OpZdYO>  
Group Code: MPRA

Book your room in our block by 2/3/24 and receive a \$139/night++ room rate when you mention MPRA.

## SCHEDULE AT A GLANCE

### TUESDAY, MARCH 5

10:00 AM - 6:00 PM	Registration Desk Open
10:30 AM - 12:00 PM	MPRA Board of Directors Meeting
1:00 PM - 2:00 PM	Keynote
2:30 PM - 4:45 PM	Education Sessions
5:00 PM - 6:00 PM	Alumni Receptions
5:30 PM - 9:00 PM	Welcome Reception & Social

### WEDNESDAY, MARCH 6

7:00 AM - 6:00 PM	Registration Desk Open
8:00 AM - 8:45 AM	Section Meetings/ Roundtables
9:00 AM - 11:15 AM	Education Sessions
11:30 AM - 12:45 PM	Student Lunch
11:30 AM - 1:00 PM	General Session Luncheon
1:00 PM - 5:00 PM	Expo Hall Open

1:00 PM - 2:00 PM	Student Sessions
3:30 PM - 5:00 PM	Happy Hour in Exhibit Hall
6:00 PM - 8:00 PM	Dinner & Silent Auction

### THURSDAY, MARCH 7

8:00 AM - 8:45 AM	Yoga
8:00 AM - 5:30 PM	Registration Desk Open
9:00 AM - 11:15 AM	Education Sessions
11:30 AM - 1:00 PM	Take A Student to Lunch
11:30 AM - 1:00 PM	Past Presidents Lunch
1:00 PM - 4:30 PM	Education Sessions
6:00 PM - 8:30 PM	Awards Banquet
8:30 PM - 11:00 PM	Closing Social

### FRIDAY, MARCH 8

8:30 AM - 10:00 AM	Region Meetings
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## PAYMENT INFORMATION

Full payment is due at registration. Payment by credit card can be done online or by calling (573) 636-3828. Checks must be made payable to Missouri Park & Recreation Association and mailed with this form.

## QUESTIONS

If you have any questions regarding registration, call (573) 636-3828 or email [sarah@mopark.org](mailto:sarah@mopark.org).  
(8:00 am - 4:30 pm, Monday - Friday)

